

MONROEVILLE LOCAL SCHOOLS
OFFICIAL RECORD OF PROCEEDINGS
September 18, 2023

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles, Kristin Kaple-Jones, Superintendent and Paul DeMarco, CFO/Treasurer.

I. CALL TO ORDER (Time 7:00 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL:

Mrs. Allen: present, Mr. Helmstetter: absent, Mrs. Ruggles: present, Mrs. Smith: present, Mr. Bemis: present

2024-37

V. APPROVE AGENDA: (1 Addendum item added to Superintendent's Report under Section B. Item #2)

M: Smith; 2nd Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

VI. HEARING OF THE PUBLIC (Bylaw 0169.1)

Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office ***There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive

Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)***

VII. APPROVAL OF MINUTES:

2024-38

Approve the regular meeting minutes of August 22, 2023

M: Allen 2nd: Smith

Allen: Aye, Bemis: Aye, Helmstetter: absent, Ruggles: Aye, Smith: Aye

VIII. OLD BUSINESS:

None

IX. NEW BUSINES:

Dr. Kaple-Jones discussed the new certification earned by the school nurse through Project Dawn that allowed her to issue Narcan if needed. The Board was in agreement with keeping Narcan on school property.

TREASURER’S REPORT:

2024-39

A. Approve the financial reports for Augst 2023 and corrected July 2023 reports.

M: Smith; 2nd: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: absent, Ruggles: Aye, Smith: Aye

2024-40

B. Approve the Then & Now certificates for purchase order’s:

- 90805132: Biometric Information Management for \$7,350.

M: Ruggles; 2nd Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-41

C. Approve Purchase Order 231400 to Northpoint Educational Service Center for \$64,375.00

M: Allen; 2nd Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-42

D. Approve the resolution to update references to the “Ohio Department of Education” to the Department of Education and Workforce” in board policy manual when necessary.

M: Ruggles; 2nd Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-43

E. Approve the resolution for FY24 Permanent Appropriations:

M: Smith; 2nd Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-44

F. Approve new account 070-9023 Capital Project Fund and an initial transfer from the General Fund of \$3,500,000 to the new 070-9023 Fund.

M: Ruggles; 2nd Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-45

G. Transfer \$6,369.17 from 200-9342 Middle School Drama to 200-9340 Dramatics to correct a receipting error in FY23. Dramatics was renamed High School Drama on the chart of accounts to avoid confusion in the future.

M: Bemis; 2nd Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

SUPERINTENDENT’S REPORT:

A. BUSINESS:

2024-46

1. 1. Approve the following updated/new Board policies:

- 3.02 Criminal Records Check
- 4.01 Employment of Substitute Teaching Staff
- 6.06 Enrollment of Resident and Nonresident, Homeless, and Foreign Exchange Students
- 6.32 School Bus Emergency and Evacuation Procedures
- 6.41 Transportation
- 6.60 Seizure Safety [NEW]
- 6.61 Artificial Intelligence [NEW – OPTIONAL]
- 7.04 Promotion, Placement and Retention
- 7.08 Achievement Testing Policies
- 7.12 Home Schooling
- 8.05 Cash in School Buildings
- 8.07 Financial Policy Update
- 8.10 Uniform Federal Grant Guidance
- 8.13 Procurement with Federal Grants/Funds
- 8.14 Disposal of Property
- 9.04 Gifts, Grants, and Donations
- 9.08 Title IX Grievance Procedure Employee and Student
- 9.09 Harassment and Violence
- 9.12 Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment and Discrimination Policy Covering Employees
- 9.13 Racial/Ethnic/National Origin/Religious Harassment and Discrimination Policy Covering Students
- 9.19 Section 504, ADA Grievance Procedure
- 9.26 Emergency Management Plan
- 9.45 Accommodation Policy Covering Employees [NEW]

M: Bemis; 2nd Allen

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

B. EMPLOYMENT:

2024-47

1. Approve consulting agreement with Cindy Thompson at \$25 per hour, no more than 10 hours.

M: Ruggles; 2nd Smith

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

2024-48

2. Approve Chad Welter as a sub bus driver (contingent on submission of required paperwork).

M: Smith; 2nd Ruggles

Allen: Aye, Bemis: Aye, Helmstetter: Aye, Ruggles: Aye, Smith: Aye

X. DISCUSSION:

- October 16, 2023 Board Meeting @ 7 p.m.
- Board Recognition of Booster Groups and Charitable University.
- Master Facilities Planning: RFQ for Design Professional

2024-49

XI. EXECUTIVE SESSION:

Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

TIME IN: 7:30 p.m.

Moved by: Allen; Seconded by: Smith

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-50

TIME OUT: 8:40 p.m.

M: Bemis; 2nd: Allen

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye

2024-51

XII. ADJOURNMENT: Time: 8:41 p.m.

M: Smith; 2nd: Bemis

Allen: Aye, Bemis: Aye, Helmstetter: Absent, Ruggles: Aye, Smith: Aye